Credentialing, Re-credentialing and Privileging Basics
COURSE: AGKM1718 (WEBINAR)
January 21, 2014
1:00 – 2:30 p.m. CST

This program will provide a basic high-level overview of credentialing, re-credentialing and privileging in the hospital setting. Individuals new to credentialing and privileging will benefit greatly from attending this program. It will provide a good basic orientation for Medical Staff leaders in regards to their responsibilities in credentialing and privileging physicians and other practitioners.

Target Audience
CEOs, medical services professionals, medical staff leaders, credentials committee members, quality managers, and any other staff members responsible for credentialing and privileging of physicians and other practitioners.

Webinar Objectives:

- Review the credentialing and re-credentialing process from application through governing body approval
- Identify and evaluate “red flags” in the application
- Discuss the requirements for credentialing and privileging of non-licensed independent practitioners, advance practice nurses and physician assistants versus those who function independently
- Discuss the Center for Medicare & Medicaid Services’ interpretative guidelines for the medical staff and their effect on the credentialing and privileging processes
- Discuss the concept of negligence in credentialing

Webinar Outline:

- The credentialing process
  - Applicant responsibility
  - Hospital responsibility
  - Medical Staff responsibility
- Overview of “Red Flags”
- Credentialing and privileging of non-licensed independent practitioner advance practice nurses and physician assistants versus those who function independently
- CMS regulations for medical staff
  - Staff composition
  - Credentialing
  - Privileging
- Understanding Negligence in Credentialing
- Questions and Answers

Faculty:

Kathy Matzka, CPMSM, CPCS, is a speaker, consultant, and writer with over 20 years of experience in credentialing, privileging, and medical staff services. She holds certification by the National Association Medical Staff Services (NAMSS) in both Medical Staff Management and Provider Credentialing.
Ms Matzka has authored a number of books related to medical staff services including both the fifth and sixth editions of the Compliance Guide to Joint Commission Medical Staff Standards, and The Medical Staff Meeting Companion Tools and Techniques for Effective Presentations. For the past eight years, she has been the contributing editor for the credentialing industry’s premier credentialing website, The Credentialing and Privileging Desktop Reference.

Ms Matzka is a highly regarded industry speaker, and in this role has developed and presented numerous programs for professional associations, hospitals, and hospital associations on a wide range of topics including provider credentialing and privileging, medical staff meeting management, peer review, negligent credentialing, provider competency, and accreditation standards.

Registration:
There is a site fee of $175.00 for NDHA Member Hospitals and $300.00 for Non-members for this course. Member Hospital is referred to as an individual freestanding facility, not a hospital system. The registration fee provides you with one phone number, Web connection and a downloadable handout. Numerous people at one physical site are encouraged to participate in the Web Conference through one registration (utilizing the same telephone/Web connection). If any additional locations or facilities are added into your connection, additional registration fees will be charged. If participants at your site require more than one telephone/Web connection, additional registration fees will be charged.

Prior to the program you will receive an e-mail containing instructions on how to connect to the conference. This e-mail will also contain codes to access the conference call. Advance registration by January 13, 2014 is required to ensure delivery of instructional materials. A late fee of $25.00 will be charged for any registrations after this date. This fee is necessary, as we are being charged a late fee for any last minute registrations that require an overflow line on the bridge. If you do not receive an e-mail from Linda Simmons prior to the program with your handouts and dial-in information, please contact her at 701 224-9732.

Please contact Linda Simmons at 701 224-9732 or lsimmons@ndha.org for further information. You may register by fax (701) 224-9529, online at http://www.ndha.org under Education or by mail PO Box 7340, Bismarck ND 58507.

Registration fees are non-refundable unless notice of an individual’s cancellation is received at NDHA five working days prior to the event, in which case a cancellation fee of $50.00 will be deducted from your registration fee. If notice of cancellation is received after this date, there is no refund. You will be billed whether or not you attend the program.

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Facility ______________________________________________________________

Contact Name/Title______________________________________________________

E-Mail________________________________________________________________

Phone Number _________________________________________________________